



USCIS Service Center Tips, Jurisdictions, and Contact Information

****MAJOR CHANGE IN FILING LOCATION FOR PETITIONS****

On October, 2, 2023, USCIS posted a change in location for direct filing of Form I-129 petitions. Starting December 1, 2023, USCIS will reject any improperly filed petitions. For O and P petitions, the filing location is now as follows:

Refer to the USCIS website on [direct filing addresses for the Form I-129](#) for complete details and locations for other classifications.

When mailing petitions, the envelope must be clearly marked “Regular Processing” or “Premium Processing.”

Texas Service Center (TSC)

IF MAILING BY FedEx, UPS, DHL:

For Regular Processing:

USCIS Texas Service Center
ATTN: I-129 [*include non-immigrant classification, such as “O-1B”*]
6046 N Belt Line Rd. STE 115
Irving, TX 75038-0001

For Premium Processing:

USCIS Texas Service Center
ATTN: I-129 [*include non-immigrant classification, such as “O-1B”*] Premium Processing
6046 N Belt Line Rd. STE 115
Irving, TX 75038-0001

IF USING REGULAR USPS MAILING SERVICE:

For Regular Processing:

USCIS Texas Service Center
ATTN: I-129 [*include non-immigrant classification, such as “O-1B”*]
6046 N Belt Line Rd. STE 115
Irving, TX 75038-0018

For Premium Processing:

USCIS Texas Service Center
ATTN: I-129 [*include non-immigrant classification, such as “O-1B”*] Premium Processing
6046 N Belt Line Rd. STE 115
Irving, TX 75038-0022

USCIS urges use of its online self-service [applicant tools](#) and to create an online account to check on the status of a case. For all other inquiries, petitioners may call the [USCIS Contact Center](#) at 800-375-5283. TDD (hearing impaired) – 800-767-1833. Hours of operation are Monday to Friday, 8am to 8pm Eastern.

With the USCIS receipt number, you may check the [status of your case online](#). Bookmark this page! You can also check processing times from this link and set up an account so USCIS will automatically email you with any status updates on your case.

FEES and GENERAL NOTES:

Note: U.S. Citizenship and Immigration Services (USCIS) periodically increases petition filing fees, so always check uscis.gov for the latest fee amounts as well as the latest editions of forms. Below are the fees required for petitions as of October 2020:

- Form I-129 – \$460 fee per petition, irrespective of group size or whether the petition is new, for an extension, or for a change of status. Use separate checks.
- We strongly recommend that O and P petitions be sent by overnight delivery (Federal express, UPS, etc.)
- Form I-907 (premium processing) – \$2,500 per petition, payable by separate check.
- Use business or personal check, money order or cashier's check, payable to "Department of Homeland Security."
- ALWAYS mark the exterior of the envelope with the type of petition or application included, and for premium processing, if applicable.
- When filing more than one petition or application that are related, clip or rubber band them together under a sheet marked "Related Cases: Do Not Separate in Mailroom."
- General order of documents for I-129: fee payment, stapled to middle-left of I-907, if applicable; return FedEx mailer if I-907 used; fee payment stapled to middle-left of I-129; I-129 Supplement; return FedEx mailer if no I-907; beneficiary list if applicable, union consultation if applicable; cover letter outlining the benefit sought and identifying the attached support evidence; supporting documentation.
- Complete all blanks, using "N/A" or "None" where appropriate, but do not enter "N/A" if "None" is appropriate entry, and vice versa.
- Submit certified, complete translations for all foreign language documents.

Find additional helpful filing guidance at

<http://www.artistsfromabroad.org/immigration-procedures/completing-the-forms/general-guidance-for-filing/>

**If anyone encounters updated guidance or change in policy that is not reflected above, please let us know at askus@artistsfromabroad.org. Thank you!